



James Gillespie's High School

Information & Communication Technology: Responsible Use Policy

Computer Network: User Contract

Please return this form to your Registration or ICT teacher as soon as possible.

Name: Register Class

- I have read and understand the terms and conditions of James Gillespie's High School Network Responsible User Policy and accept that the Computer Network must only be used for educational purposes.
- I understand that access to Network resources will be supervised as far as reasonably possible, that use of the Internet will be monitored and inappropriate content may be filtered out.
- I accept that it is my responsibility to ensure that breaches of the James Gillespie's High School Network Responsible User Policy do not occur.
- I understand that Internet E-mail addresses are not private. It is possible for 'junk' or other unwanted E-mail to be received by students, although the school will attempt to prevent this.
- I understand that this agreement applies to my whole time in James Gillespie's High School.

Signature of Student Date

Signature of Parent / Carer Date

Computer Network User Contract - Notes for Students and Parents

We want all students to enjoy using our extensive computer network, including email and Internet access. The following principles are established to protect your child and to protect other users of the computer network. Before using our Computer Network for email or Internet, each student and her/his legal guardian must sign this agreement, which covers the rules for the use - to prevent improper use of this.

If this Agreement is not signed and returned students will not be allowed to log on to our school computer network.

- I accept that the Computer Network is for educational use only.
- I accept that my use of the Computer Network will be subject to having my email or Internet searches monitored and saved files checked and I expressly consent to such monitoring of my work.
- I will comply with the general "Etiquette" rules of the email and Internet community. These include but are not restricted to the following:
 - I will be polite.
 - I will use appropriate language; I will not use vulgar language.
 - I will not harass or disrupt other users.
 - I will not reveal my password or the name, account number, password or telephone number of anyone (including myself).

I will not:

- Use obscene, offensive, subversive or threatening material.
- Bring software into the school to use on the school Computer Network. Use a computer virus or any other malicious software. Intentionally violate the network security or system performance. Damage any other software held on the Computer Network.
- Use services or access for which a fee is chargeable, or for unauthorized commercial advertising or political activity. Use Copyright or trade secret material.

Dealing with Misuse

Any inappropriate use of the network, email or Internet will result in a withdrawal of the right to use these.

Use of the Computer Network is subject to the normal disciplinary procedures of the school.

All users must accept the following rules:

- I understand that I must not explore any area of the Internet which is not of legitimate educational value.
- I accept that if there is any doubt whether a subject is acceptable it is my duty to check with a member of staff.
- I understand that using the Internet to explore topics or engage discussions that are inappropriate to a school environment will be considered to be a serious breach of school discipline.
- I realise that no single student can be allowed to use the Computer Network excessively and therefore deny access to others.

Please now sign and return this form to your
Registration or ICT teacher
as soon as possible.